

**- 1 - ACTION SHEET: COUNCIL FLAT COMMUNAL CLEANING TASK AND FINISH
GROUP RECOMMENDATIONS JULY 2009**

ITEM	GENERAL COMMENTS	ACTION
<p>Recommendation 1a – all communal areas in Council flats, that are not currently cleaned as part of the Council’s cleaning contract, be cleaned under the new cleaning contract, due to be renegotiated for 2010.</p>	<p>The Executive Committee did not approve this recommendation as it stands. Instead, the Executive Committee resolved that the Council undertake statutory consultation procedures with secure tenants and consultation with leaseholders to establish if support exists for the introduction of a service charge to pay for cleaning arrangements in communal areas in Council flats. In addition, consultation should also be extended to all tenants in sheltered housing complexes owned by the Council.</p>	<p>Officers to provide an update on how this consultation process is progressing. There is no expectation that consultation will have been completed or that the new contract will have been approved by this date. (See the final box below).</p>
<p>Recommendation 4 - that a capital bid be submitted to enable the flooring at the Three Storey flats in Batchley be stripped, cleaned and sealed to bring it up to a suitable standard.</p>	<p>The Executive Committee approved this recommendation. However, it was advised by Officers that this bid should be a revenue bid rather than a capital bid.</p>	<p>A revenue bid for this item was submitted in the Initial Estimates Report 2010/11 which was considered by the Executive Committee on 3rd February. A final decision about this item will be made during the full Council meeting on Monday 22nd February 2010.</p>
<p>Recommendation 5 – that lighting occupancy sensors be trialled in one block of the Three Storey Flats in Batchley to monitor the impact and benefit of this system to residents when entering and leaving the communal areas.</p>	<p>The Executive Committee approved this recommendation on the condition that it is funded from current budgets.</p>	<p>Relevant Officers to organise for this trial to be undertaken in one block of the Three Storey Flats.</p>

- 2 - ACTION SHEET: COUNCIL FLAT COMMUNAL CLEANING TASK AND FINISH GROUP RECOMMENDATIONS JULY 2009

<p>Recommendation 6 – a trial use of wall mounted air fresheners be undertaken in one of the communal stairwells. If this trial is successful, these air fresheners be fitted to the Council flat communal areas prone to unpleasant odours.</p>	<p>The Executive Committee approved the trial of wall mounted air fresheners in one of the communal stairwells.</p>	<p>Relevant Officers to organise for this trial to be undertaken in one of the Council flat communal areas.</p>
<p>Recommendation 7 – correct no smoking signs be installed in all communal areas where none are currently situated.</p>	<p>The Executive Committee approved this recommendation.</p>	<p>Relevant Officers to organise for no smoking signs to be put up in communal areas where none currently exist.</p>
<p>Ongoing Monitoring arrangements</p>	<p>Monitoring the implementation of recommendations is a standard feature of the Overview and Scrutiny process.</p>	<p>Monitoring of the recommendations of this Task and Finish Group is scheduled to take place at a meeting of the Committee on 24th February 2010. Officers should report on the trials mentioned in Recommendations 5 and 6 and also inform Members about the progress of the consultation. Further monitoring of the implementation of the new cleaning contract will take place in March 2011.</p>